

AUCKLAND RUGBY REFEREES ASSOCIATION

Minutes of Board Meeting
Tuesday 26 November 2007
5.30 pm

Box 317, Level 6, ASB Bank Stand, Eden Park

Present: John Kennelly Chairman
Glenn Wahlstrom Director
Chris Morgan Director
Mike Richardson Director
Grant Clegg Director

In Attendance: Don Crawford ARFU Delegate
Mike Elliott Referees Manager
Kylie Andrew Community Rugby & Referees Administrator
Paul Van Etten Referee Education Officer

1. MINUTES OF THE BOARD MEETING HELD ON 29 OCTOBER 2007 WERE APPROVED

2. MATTERS ARISING

Item	Decision/Discussion	Action
Referee Manager Job Description	§ Copy to the Board	§ ME
Review Coaching Structure	§ Review to be done by year end § Coaching review panel was discussed as they had met twice with Brian Donnelly	§ ME to consult with Bruce Rennie § DC to send minutes to ME from Coaching review meeting
Annual Report/AGM	§ All deadlines met and Annual report distributed to membership § Noted to thank KA for all her efforts in compiling the Annual Report § Alternate venue may have to be used due to Auckland State Cricket game being played	§ KA to source Taverners availability and costings of hospitality for AGM

3. CORRESPONDENCE

	Decision/Discussion	Action
Greg Carr	§ Email regarding the role of Referee Advocate for the ARFU disciplinary committee	§ ME to circulate expressions of interest for this role to general membership

		§ JK to speak to Greg Carr for further clarification on the role
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4. FINANCIALS

G Clegg provided an update on the end of year accounts.

	Decision/Discussion	Action
Balance Sheet Items	§ The treatment of the Centennial Capital, Centennial Travel and Development funds to be considered	
Budgets	§ Draft budget has been worked on § Finalise with new Board once the Office had completed recruitment and retention plans § The ARFU grant for the next financial year has not been approved to date.	§ ME to submit to Board finalised R & R plans § GW to meet with fellow ARFU finance committee members next week

5. DELEGATES REPORTS

	Decision/Discussion	Action
ARFU Report (GW)	§ ARFU AGM December 10 th at Eden Park § ARFU budgeting for a break even in 2008 before Club grants of \$750K § Blues budget tight for 2008 with one less home game § Special Ranfurly Shield challenges accepted from Poverty Bay and North Otago. Possibility of Canterbury forfeiting home game for Shield Challenge § DB sponsorship has ended. Further opportunities being explored § No decision formalised as yet re ELV being played at SANZA or NZRU level	§ ME to inform ARFU of ARRA representation at AGM
COD Delegate (DC)	§ DC tabled Adult Rugby minutes § Waka Nathan Challenge Cup commences 15 th of March (pre season knock out comp) § 16 team competition at premier level for 2008 commencing 12 April § Waiheke and Tamaki will be Senior One next year	

	<ul style="list-style-type: none"> § Referee's changing rooms at Club venues discussed § Club rugby video project being considered by ARFU. Dependent on funding § Possible Kick off time for premier Rugby to be 2.45pm for 2008 	<ul style="list-style-type: none"> § ME in conjunction with ARFU Club Rugby department will conduct the audit § DC to raise at COD meeting
Referee Manager (ME)	<ul style="list-style-type: none"> § Tongan interchange sees Roger Drew and Pete Willis travel up late December § Jose Thomas has resigned as Fitness Trainer § Northern Region meeting held in Piahia was very successful. The region is working closely on recruitment, retention, training and Zone Squad issues. Full notes on the weekend were distributed to the Board § Strategic plan – currently operating under two, the ARFU and ARRA § Gear policy for 2008 was drafted 	<ul style="list-style-type: none"> § ME to source new trainer via ARFU HPU department § ME to combine into one plan § ME to formalise policy and circulate to Board
REO (PVE)	<ul style="list-style-type: none"> § Recruitment, retention and T & D plans were tabled § The standard and use of comms gear in 2008 was considered. Agreed current comms gear is adequate for Club Rugby however TJ education is vital § Business cards for recruitment tabled. § 2007 First years to be contacted to ascertain if they will return § Second Year class to be set up in 2008 § Agreed that we need to establish where our recruits are coming from § Noted that we recruit via letter to players in Presidents and restricted 85kg grades as a target audience § A request for more social nights to be included in the programme 	<ul style="list-style-type: none"> § PVE to check NHRRA comms gear & ascertain costings for 15 complete sets for 2008 § KA to distribute to members § ME to phone 2007 First years § PVE § KA § PVE to revisit programme

	<p>to be evaluated</p> <p>§ Looking at inviting outside presenters who are experts in their field for Monday night trainings</p> <p>§ Looking at legality and feasibility of text messaging registered players on NZRU database to become referees</p>	<p>§ PVE to source presenters</p> <p>§ KA to speak with Kristen Burne</p>
President's Report (DG)	<p>§ Thanked the Board for the last two years</p> <p>§ Chairman sincerely thank DG for his tireless efforts during his Presidency</p>	

6. GENERAL BUSINESS

	Decision/Discussion
Team Sheets	§ Agreed that DC to raise with COD possibility of home team being responsible for team cards coming into the Union
ARRA Logo	<p>§ Accepted that there is a print logo and a playing strip logo</p> <p>§ Noted that NZ Rugby Monthly is using the old ARRA logo in the AMI advertising</p>
AGM	§ GW and MR forwarded apologies for the AGM

Meeting closed: 9.00pm

Next meeting: Monday 17th December 2007

Confirmed as a true record:

Date

J Kennelly
Chairman