

# AUCKLAND RUGBY REFEREES ASSOCIATION

## Minutes of Board Meeting

Monday 25 February 2008

5.30 pm

Box 317, Level 6, ASB Bank Stand, Eden Park

### 1. PRESENT

John Kennelly	Chairman
Glenn Wahlstrom	Director (retiring ARFU Director)
Grant Carruthers	Director (Newly appointed ARFU Director)
Chris Morgan	Director (until 6.30 pm)
Ron Jones	Director
Grant Clegg	Director

#### In Attendance:

John Jacka	President
Mike Elliott	ARFU Referees Manager
Smudge McNeilage	COD Delegate

### 2. APOLOGIES

Kylie Andrew ARFU Community Rugby & Referees Administrator

### 3. MINUTES OF THE BOARD MEETING HELD ON 19 DECEMBER 2007 WERE APPROVED AS A TRUE AND CORRECT RECORD

#### MATTERS ARISING

Item	Decision/Discussion	Action
<b>Annual Report/AGM</b>	<ul style="list-style-type: none"><li>ME has had discussion with Greg Carr. The audit fee for 2008 will be fixed at \$1500.00.</li></ul>	
<b>Recruitment &amp; Retention</b>	<ul style="list-style-type: none"><li>UPL will not be in a position to video club rugby this season due to staff turnover.</li></ul>	
<b>Accounts</b>	<ul style="list-style-type: none"><li>Referee Visa Card has not been actioned as yet</li></ul>	<ul style="list-style-type: none"><li>ME to apply for VISA with \$5k limit</li></ul>
<b>Referee Manager (ME)</b>	<ul style="list-style-type: none"><li>All interviews have been conducted as required. Board have signed off on Volunteer management structure for 2008.</li></ul>	<ul style="list-style-type: none"><li>Present Volunteer Management Structure for 2008 to members on Opening night.</li></ul>

#### 4. CORRESPONDENCE

Nil

#### 5. FINANCIALS

	<b>Decision/Discussion</b>	<b>Action</b>
<b>Budgets</b>	<ul style="list-style-type: none"><li>Grant Clegg tabled a draft budget and spoke to it.</li><li>Mike Elliott answered a couple of questions from the Treasurer concerning certain budgeted expenditure items</li></ul>	<ul style="list-style-type: none"><li>GC and ME to revisit the draft within the next week and email to the Board for sign off</li></ul>

#### 6. DELEGATES REPORTS

	<b>Decision/Discussion</b>	<b>Action</b>
<b>ARFU Report (Grant Carruthers)</b>	<ul style="list-style-type: none"><li>Updated Board on Eden Park Redevelopment</li><li>Noted Seagull Foundation funding is an ongoing concern for the ARFU Board</li><li>Ken Baguley, ARFU Chairman, had been nominated by ARFU for a position on NZRU's Appoints and Remuneration Committee</li><li>ANZC draw was a major concern for 2008 re ARFU's 125<sup>th</sup> celebrations; none of our major rivals are playing at home with the exception of Wellington.</li><li>NZRU is to facilitate a think tank seminar in the next couple of months re current state of rugby in NZ.</li></ul>	
<b>COD Delegate (SMcN)</b>	<ul style="list-style-type: none"><li>Discussion re Kick off times for Premier matches</li><li>5 clubs were identified under the Club Rugby Strategic Plan as needing to address issues re their referee changing facilities.</li><li>ARFU had applied to NZRU's contestable fund for 2008 Club Rugby Videoing project but was unsuccessful</li><li>Recruitment posters have been distributed to all clubs</li><li>Club handbook for 2008 is with the printers</li></ul>	<ul style="list-style-type: none"><li>SMcN to recommend to COD that Premier games kickoff time be scheduled for 2.45 pm</li><li>SMcN to liaise over this issue with ARFU CLO John Gillies</li><li>No Club Rugby Videoing project 2008</li><li>SMcN to follow up that these were being displayed</li></ul>

	<ul style="list-style-type: none"> <li>▪ A memo from IRB reiterating that high tackles are to be ruled as dangerous was accepted by COD</li> <li>▪ Rules of Competition were being rewritten to cover rankings of teams who have “tied” competition points.</li> <li>▪ A Premier Coaches pre-season meeting was scheduled for Friday 7<sup>th</sup> March at 6.00 pm in the Supporters Clubrooms</li> <li>▪ The Convenor of Disciplinary Committee tabled 2007 statistics highlighting an increase in stomping and striking to the head incidents of foul play.</li> </ul>	<ul style="list-style-type: none"> <li>▪ SMcN to reinforce content of this memo to General membership</li> <li>▪ Premier referees to be invited to this meeting. ME to send out the invite.</li> <li>▪ SMcN to enquire of Chairman of COD as to whether any further action is to be taken re this tabled report.</li> </ul>
<b>Referee Manager (ME)</b>	<ul style="list-style-type: none"> <li>▪ ME tabled his written report.</li> <li>▪ Gear Policy for 2008 was signed off by Board</li> <li>▪ Appointment/Coaching policies signed off by Board</li> <li>▪ ARRA Strategic Plan discussed. Grant Carruthers stated the plan was structurally sound and Board signed off on it</li> <li>▪ Interchanges for 2008 were discussed and it was agreed that due to cost/benefit analysis the following I/C for 2008 financial year would take place: Hong Kong, Sydney/NSW Country, Gold Coast, Wellington, Canterbury, Hawkes Bay and annual Coronation Shields exchange.</li> <li>▪ Northern Zone Rugby seminar held on 16 February concerning the breakdown was discussed as was the role of the REOs in the Northern Region Referee Zone Squad.</li> <li>▪ New ARRA structure re RAG (Referees Advisory Group) was tabled and endorsed by Board</li> </ul>	<ul style="list-style-type: none"> <li>▪ ME to distribute policy to members and place on website</li> <li>▪ ME to distribute policy to members and place on website</li> <li>▪ Board to present Strategic Plan to members at first meeting</li> <li>▪ ME to inform members</li> <li>▪ ARFU will await NZRU instruction on outcomes of seminar; ME to write to NZRU seeking clarification of REO roles in NRRZ Squad</li> <li>▪ Structure for 2008 to be advised to general membership</li> </ul>
<b>President’s Report (DG)</b>	<ul style="list-style-type: none"> <li>▪ J Jacka thanked Glenn Wahlstrom for all his work on the</li> </ul>	

	Board over the last three years and wished him well with his ARFU Board work.	
--	---	--

## 7. GENERAL BUSINESS

	Decision/Discussion
<b>Grant Application to Pacific Sports &amp; Community Trust</b>	<ul style="list-style-type: none"> <li>It was resolved that the Secretary (Mike Elliott) would apply to Pacific Sports &amp; Community Trust for funding towards the purchase of refereeing kit (refereeing jersey, shorts, socks) and training polo shirts</li> </ul>
<b>First Meeting Night</b>	<ul style="list-style-type: none"> <li>To be held in West Stand. Sponsors invited and AMI presenting. Power point presentation to members on structures, policies and RAG.</li> </ul>
<b>Recruitment/Retention policies</b>	<ul style="list-style-type: none"> <li>GW enquired as to whether there was update on recruitment numbers since December meeting. ME advised that there had been 6 new enquiries in that period; also stated that NZRU had accepted that best recruitment policy across the Board was by word of mouth hence ARRA "Bring a Mate Campaign" is ideal.</li> <li>GW suggested a "Tap for Membership" policy be looked at by the Board to fill identified holes within our Association</li> </ul>
<b>Chairman's Thanks to retiring Director</b>	<ul style="list-style-type: none"> <li>John Kennelly thanked Glenn Wahlstrom who was retiring from the Board as the ARFU Director. JK expressed his gratitude and appreciation for all the work and professionalism GW had brought to the table during the last three years.</li> </ul>

Meeting closed: 8.10pm

Next meeting: TBA

Confirmed as a true record:

\_\_\_\_\_

Date

\_\_\_\_\_

J Kennelly  
Chairman